

# PLANT AND MACHINERY INDENT FORM

DIARY COMPANY : NORTH EASTERN COALFIELDS  
 A / SUB-AREA : MARGHERITA  
 IERY / UNIT / PROJECT / SCHEME :  
 OIL OFFICE : DHANBAD

No.

P&M required for  
Unit / Project / Scheme :

Last Purchase source,  
if any & Price :

DESCRIPTION WITH DETAILED TECHNICAL SPECIFICATION	QNTY.	ESTIMATED PRICE	REASON FOR
/			

**NOTIFIED THAT:**

The indent is on respect of P&M provided in .....  
 Reports / Schemes which has been approved by ..... Dat  
 The indent is for replacement of existing P&M(s) which has duly declared unserviceable / going to be unserviceable shortly by the competent  
 (Copy of report enclosed).

Date :

*Signature of Executive*

get provision exists for Rs. .... on / before ..... Finance in BE / RE .....

ry No.

*Signature of Finance Officer*

*Designation :*

**NOTIFIED THAT:**

The approved Projects / Scheme is now ready for execution / is expected to be ready at the Project by .....(date)  
 constructions approved by the ..... Management and provided in the Annual P  
 Such items are not lying surplus in any other Project / Stores.

ary No.

*Signature of Competent Technical Au  
Designation :*

ie indent is approved under powers delegated in this regard for taking purchase action.

ary No.

*Signature of Sanctioning Authority  
Designation :*

ie indent is forwarded to ..... in  
 urchase Department for necessary procurement action.

ary No.

ate :

*Chief Engineer*

FOR USE IN PURCHASE DEPARTMENT	
Indent received	Indent Materialise
Vide Receipt No. ....	No. ....
Date.....	Date.....
<i>Signature Designation :</i>	<i>Signature Designation</i>