



NORTH EASTERN COALFIELDS, MARGHERITA

PURCHASE INDENT

Page No.

Ref. No. Date.....

Colliery / Unit

SL. NO.	MATERIAL CODE NO.	DESCRIPTION OF ITEMS	UNIT OF MEASURE	QTY. REQUIRED	QTY. IN STOCK	QTY. ON ORDER	QTY. TO BE PROCURED	ANNUAL CONSUMPTION	APPROX. VALUE	REMARKS
1	2	3	4	5	6	7	8	9	10	11
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										

CERTIFICATE BY INDENTOR :

1. It is Certified that the above Items / Spares are not available in Colliery Stores.
2. It is Certified that the above Items / Spares are not valuable in Central Stores as non-moving.
3. It is Certified that the above Items / Spares available at Central Stores & Colliery Stores are not useable even with slight modification in place of Indented Items / Spares.

Certified that funds to the extent of Rs. are available in the Budget.

20..... - 20..... with B.C.Dt. to meet the expenditure involved.

APPROVED

GENERAL MANAGER

DY. CFM

CERTIFYING OFFICER

DEPOT OFFICER

INDENTING OFFICER