

नॉर्थ ईस्टर्न कोलफील्ड्स,
कोल इंडिया लिमिटेड
(महारात्न कम्पनी)

महाप्रबन्धक कार्यालय

मार्घेरिता, तिनसुकिया, असम 786181-

फोन/Phone -03751-220329,

जीएसटीआईएन/ GSTIN18 :AABCC3929J1ZJ

ईमेल/Email: gm.nec.cil@coalindia.in; saptarshi.dey@coalindia.in



कोर्पोरेट आईडी नं./ Corporate Identity No.: L23109WB1973GOI028844

North Eastern Coalfields
Coal India Limited
(A Maharatna PSU under MoC)
Office of the General Manager

Margherita, Tinsukia, Assam-786181

फैक्स/ Fax -03751-220354

वेबसाइट Website : www.neccoal.co.in

NOTICE INVITING LIMITED TENDER

ELIGIBLE FOR PARTICIPATION BY ANY PROSPECTIVE BIDDER

LTE No. NEC/ 223192016/16 Dt. 11/3/24 Due on 26/3/24

M/s.

ESTIMATED TENDER VALUE	Rs.5,288.12 + 26,098.38 = 31,386.50
EARNEST MONEY DEPOSIT	Nil
LAST DATE OF SUBMISSION ON	UP TO 3.00 PM
DUE FOR OPENING	AT 3.30PM
OFFER UNDER SEALED COVER SHOULD BE SUBMITTED TO:-	AREA MANAGER (MM), NEC, COAL INDIA LTD., PO.MARGHERITA-786181,DIST: TINSUKIA, ASSAM

SUB : TENDER FOR SUPPLY OF ITEM/ITEMS AS PER THE TECHNICAL DETAILS & SCHEDULE OF REQUIREMENT ENCLOSED AT APPENDIX -'A'.

1. ALL DOCUMENTS SUBMITTED SHOULD BE SELF ATTESTED WITH SEAL OF THE COMPANY.
2. ALL PAGES OF THE QUOTATION INCLUDING ALL ENCLOSURES SHOULD BE NUMBERED (EXCEPT PRINTED LEAFLETS/CATALOGUE) AND MUST BE SIGNED BY THE COMPANY'S AUTHORISED SIGNATORY WITH THE SEAL OF THE COMPANY. OFFERS RECEIVED WITHOUT SIGNATURE AND SEAL ON ALL PAGES SHOULD BE REJECTED.
3. IN CASE THE TENDERERS SUBMIT ATTESTED COPIES OF REGN. CERTIFICATE OF DGS&D/NISC, LICENCE FROM BIS AND APPROVAL CERTIFICATE ISSUED BY DGS&D, DGMS, OTHER INDEPENDENT STATUTORY BODIES OF GOVT. OF INDIA ALONG WITH THE TENDER, SUCH DOCUMENTS SHALL ALSO BE DULY ATTESTED BY NOTARY PUBLIC.
4. PRINTED TERMS & CONDITIONS OF THE TENDERER WILL NOT BE CONSIDERED. TENDERERS ARE REQUESTED TO SUBMIT THEIR OFFER COMPLETE IN ALL RESPECTS MAINTAINING SL. No. OF ITEMS, TERMS AND CONDITIONS OF THE TENDER DOCUMENT ALONG WITH ALL SUPPORTING DOCUMENTS FAILING WHICH OFFER MAY NOT BE CONSIDERED AND NO FURTHER CLARIFICATION ON TECHNICAL AND COMMERCIAL ASPECTS MAY BE ENTERTAINED.
5. TYPE OF TENDER: SINGLE COVER BID.
6. **The envelope containing the bid documents should be superscribed with the tender no. and bid opening date. Tenders received without the above details in the covering envelop will not be considered.**
7. **If the tender is sent by post, it should be sent in two envelopes. The outer envelope should only bear the address of the purchaser without mentioning the TENDER NUMBER or the date of opening and the inner envelope containing the offer should bear the Tender number and date of opening .**
8. TENDERS RECEIVED AFTER THE DUE DATE AND DUE TIME OF OPENING, AS INDICATED ABOVE, WILL BE OUTRIGHTLY REJECTED.
9. IF DUE TO UNAVOIDABLE/UNFORSEEN CIRCUMSTANCES AND ALSO IF DUE DATE FALLS ON A HOLY-DAY, THE TENDER WILL BE RECEIVED/OPENED ON THE NEXT WORKING DAY AT THE SAME TIME.
10. Please access our website www.neccoal.co.in (Materials Management Menu >Purchase>Forms & Formats and download a) NIT-Other terms b) Annexure -B :- General Terms & Conditions and c) Bank Mandate Form and submit your offer within the due date of opening).
11. EMD if any, should be submitted by way of Demand Draft payable to Coal India Ltd., at Margherita drawn on SBI/PNB/UBI only. Demand Draft drawn at any other bank will not be accepted.
12. **Please forward GST Regn. Certificate, Bank Mandate Form and Check List of Commercial terms and indicate GST Chargeable along with HSN No. of the products tendered with the offer.**

Area Manager (MM)
NEC. Margherita


(PTO)

Page No.2
Appendix – A
Schedule to tender

Sl. No.	Description of materials :	Unit	Qty.
1	Ribbon for Lipi 6810L Printer	No	02
2	Canon Make (Model: NPG 51) Toner Cartridge for Canon (MakeModel : IR2525W) Photocopier Machine	No	02
3	Kyocera Make (Model: TK – 6329) Toner cartridge for Kyocera (Make Model : TA 6003i) Photocopier Machine	No	02
4	Part No: 106R03393 of Xerox Make (Model: Versalink B7025 for Xerox (Make Model: Versalink B7025) Photocopier Machine	No	01

Commercial terms:-

- 1) Delivery :- Within 15 days of receipt of order.
- 2) Payment: Within 30 days after receipt & acceptance of materials against your bill by EFT.
- 3) F.O.R :- Central Stores, NEC, Margherita.
- 4) Specification : As indicated above.


Area Manager (MM)
NEC, Margherita

Encl: Check List of commercial terms & Bank Mandate form which are also to be submitted along with other bid documents.